

Partner: **COMPANY NAME**
 Project: **PROJECT NAME**
 Year: **YEAR**

Efforts in % of the employee's total employment/total available time.

Calculated automatically based on the total personnel cost, # months employed,...
 In case of confidentiality issues, please fill out manually.

Person	Function	Employment %	Total personnel cost (*)	# months employed (*)	Role in the Project	Work package(s)	Efforts per person (%) (*)												Total MM	Actual project cost	Budget
							Jan.	Feb.	Mar.	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.			
<p>In order to calculate total man months dedicated to the project.</p> <p>In order to <u>automatically</u> calculate the project cost.</p> <p>In case of confidentiality issues, please fill out the actual project cost manually.</p> <p>In order to <u>automatically</u> calculate the project cost.</p> <p>In case of confidentiality issues, please fill out the actual project cost manually.</p> <p>In order to <u>automatically</u> calculate the project cost.</p> <p>In case of confidentiality issues, please fill out the actual project cost manually.</p>							<p>This is an example of the financial reporting sheet companies need to fill out in regards to ICON-projects.</p> <p>Please note that the actual document, that is to be filled out per year, will be sent to you in an Excel version in the period December-January of each year your company participates in an ICON-project.</p>												0,00	0,00	
																			0,00	0,00	
																			0,00	0,00	
																			0,00	0,00	
																			0,00	0,00	
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																			0,00	0,00	
																			0,00	0,00	
																			0,00	0,00	
																			0,00	0,00	
Total																			0,00	0,00	0,00

(*) related to the reported year

Operational costs	Actual operational cost	Budget
Lump sum based on budgeted %	0,00	
Claimed operational cost:	0,00	
Nothing to specify		
Total	0,00	0,00

please fill out actual claimed operational cost

Exceptional costs	Actual exceptional cost	Budget
Total	0,00	0,00

General total	0,00	0,00
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We hereby declare that all expenses as stated above are actually paid in relation to the project concerned.

This is the final version of the financial report on the period concerned:

Date:	
Name:	
Signature:	